

<b>Job Title</b>	Mid Contract Specialist
<b>Education</b>	Bachelor's degree in a business-related field
<b>Required Experience</b>	GSA Networx and Networx transitions
<b>General Experience</b>	At least 5 years of government contract experience, a 4-year course of study leading to a bachelor's degree, that included or supplemented by at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management. Demonstration of successful completion of equivalent coursework for the FAC-C Level II.
<b>Description</b>	<p>Ability to plan, direct, and coordinate functional responsibilities of Contract Specialist and have the following additional skills and abilities:</p> <ul style="list-style-type: none"> <li>• Exceptional communication skills with the ability to act as business advisors to the government</li> <li>• Demonstrate expertise in FAR 16.505 and possess working knowledge of the FAR and GSAR and agency supplements as required</li> <li>• Provide expert advice on pre-award activities of task orders such as: acquisition planning, selecting appropriate acquisition method, review purchase requests, statements of work, and/or sole source justifications to determine completeness/adequacy, prepare and issue documents required for solicitation</li> <li>• Support various functions of awarding a task order, such as: evaluate proposals, negotiations and award contracts that contain specifications, terms, conditions and prices that represent the best value for the Government with minimal supervision</li> <li>• Create various acquisition documents and reports.</li> </ul>
<b>Job Location</b>	Washington, D.C.
<b>Application Method</b>	Resume sent to <a href="mailto:pbs_hr@weareplatinum.net">pbs_hr@weareplatinum.net</a> Subject Line – GSA Transition Mid Contract Specialist