

Job Title	Senior Task Order Project Manager
Education	Degree in business, engineering, technical, or scientific field. Master's degree preferred.
Required Experience	GSA Networx as well as Networx transition experience.
General Experience	Minimum of 15 years relevant experience. Supervisory or management experience is required.
Description	<p>Responsible for the overall management and performance of the task order. Organizes, directs, and coordinates the planning and execution of all task order support activities. Ensures that sufficient offeror staff are trained and scheduled as customer demand for services fluctuates over time.</p> <p>Responsible for allocating resources to tasks to meet task order objectives. Manages task order costs. Serves as the Transition Support offeror's point-of-contact (POC) to GSA management, reports at the status meetings, and provides monthly status reports on the offeror's activities to the TCC Manager. Meets with Federal agency representatives, telecommunications vendors, appropriate GSA management personnel, and other GSA contractors. Must have excellent oral and written communication skills.</p> <p>Must be proficient in Microsoft (MS) Project, Word, Excel, and PowerPoint. Must have an understanding of the technical services the offeror shall provide under the task order. Must have documented experience performing task or program management in a similar environment as well as a history of success leading teams in profitable ventures and experience with managing program schedules, developing and implementing training plans, customer relations, and performance management of technical programs.</p>
Job Location	Washington, D.C.
Application Method	Resume sent to pbs_hr@weareplatinum.net Subject Line – GSA Transition Senior Task Order Project Manager